Twiddla Tutorial An internet based whiteboard tool

To Add a Webpage

- Click on webpage in the top toolbar
- Type or copy and paste the url into the toolbar
- Check the box beside open
- The website is now available to draw, erase, or write on
- Note: This does not give you access to the webpage for browsing





To Add a Document

- Click on Document in the top toolbar
- Then upload any –doc, xls, ppt, and pdf file
- Once the file is uploaded, click on the file to insert into the document
- The file is now free to write, draw, add text, or shapes to





To Add an Image

text

Click on image in the top tool bar
Upload an image from your computer
Click on the image and it will place it on your whiteboard
The image is now free to edit, draw, erase, add shapes or add

To Invite Others to Join Your Meeting

- To let others view your meeting, give out the link provided to you on the right
- Your meeting is public to anyone that has the link
- If you wish for your meeting to be private, you can password protect your meeting from the room settings menu

